

Camp Health Services: Which Tasks Belong to What Functional Area at Your Camp?

Gain insight to your camp's health services and a better understanding of what functional area – often headed by different people – is responsible for what tasks by completing the grid below. Given the many ways that camps are organized, change a statement to clarify it if need be.

What functional role has <u>primary</u> responsibility for these tasks?	Health Center Function	Crisis Response Function	Health Services Management Function
1. Monitoring sanitation: condition of bathrooms, litter control, dining room, food prep, etc.			
2. Medication management: giving meds, making decisions about meds, monitoring therapeutic effect, etc.			
3. Identifying, responding to and providing temporary care for people in life-threatening situations.			
4. Determining the camp's healthcare policies: determining the scope of care provided by the camp, parent policies, hiring/overseeing Health Center staff.			
5. Monitoring ill/injured people: planning care, making phone contacts, providing their care.			
6. Planning the camp's emergency response system.			
7. Record management: collecting health forms, storing records, generating OSHA reports, etc.			
8. Reviewing health forms prior to camp's start.			
9. Developing and updating health policies.			
10. Developing and updating the Health Center's procedure manual.			
11. Monitoring compliance with regulatory bodies (State Department of Health regs, ACA Standards, OSHA, etc)			
12. Communicate with parents and out-of-camp providers (pharmacy, clinic, dental, etc).			
13. Establishing relationships with out-of-camp providers (psych, pharmacy, clinic, dental, etc).			
14. Screening campers and staff on Opening Day/Arrival.			
15. Based on the outcome of Opening Day's screening, making a decision about a person staying at camp.			
16. Developing and monitoring the camp's communicable disease prevention plan.			
17. Determining what kind of staff are hired to provide healthcare in the Health Center and during out-of-camp trips.			
18. Recruiting, interviewing, orienting and monitoring Health Center staff.			

19. Preparing first aid kits to meet needs of the group; training staff to use the kit.			
20. Establishing and monitoring benchmarks that indicate problems related to personal injury, illness.			
21. Verifying credentials and maintaining personnel records of Health Center staff.			

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What functional role has <u>primary</u> responsibility for these tasks?	Health Center Function	Crisis Response Function	Health Services Management Function
22. Providing the camp staff's health and safety orientation.			
23. Determining the content of that health and safety orientation.			
24. Determining the level of technology used for responding to tripping emergencies.			
25. Determining when an outbreak is occurring.			
26. Responding to parent/guardian calls about health matters prior to a session.			
27. Responding to parent/guardian calls about health matters during a session.			
28. Making sure the camp's health services comply with appropriate laws, regulations & standards.			
29. Deciding what camp personnel should be activated during a region-wide crisis (e.g., forest fire; long-term loss of power).			
30. Add a task from your camp:			